

BOROUGH OF EDDYSTONE RESIDENTIAL WORK PERMIT APPLICATION

(1300 E 12th Street, Eddystone, Pa -19022 Phone: 610-874-1100 Fax: 610-874-1605)

With the exception of emergency repairs, this Work (Project) Permit Application shall allow for a review period by being completed and submitted to the Borough of Eddystone Ten (10) days prior to commencing work. As per Eddystone Borough Code, IF WORK BEGINS BEFORE PERMITS ARE ISSUED, violators may be fined up to \$1000 per day. This application is to be used only for residential projects (1 or 2 Family Dwelling, max. 3 Stories in Ht.), or for permits required by Eddystone Building Code Ordinances established prior to 7/1/1999. (Local requirements remain in effect per UCC Act 92 of 2004) **PLEASE TYPE OR PRINT LEGIBLY IN INK**

SECTION I : LOCATION OF PROJECT & PROPERTY OWNER OF RECORD

ADDRESS OF PROJECT (JOB) _____ DATE _____

OWNER OF PROPERTY _____ OWNERS PHONE # _____

OWNER ADDRESS _____
(ONLY IF OWNER DOESN'T RESIDE AT PROJECT ADDRESS)

NOTE: IF WORK IS BEING DONE FOR A TENANT, AN APPROVAL LETTER FROM THE PROPERTY OWNER IS REQUIRED.

SECTION II : CONTRACTOR OR APPLICANT INFORMATION

NAME: _____ ADDRESS: _____
(PERSON OR COMPANY DOING THE WORK)

PHONE # _____ CELL # _____ E-MAIL _____

CLASSIFICATION: [] BUILDING/GENERAL [] ELECTRICAL [] PLUMBING / HVAC [] ROOFING
(Permit Type) [] MASONRY/ CONCRETE [] OTHER _____

IS A VALID EDDYSTONE CONTRACTOR'S LICENSE FILED WITH THE BOROUGH? [] YES [] NO

WILL PROJECT (JOB) INCLUDE SUBCONTRACTOR? [] YES [] NO IF YES, IDENTIFY SUBCONTRACTORS,

| SUBCONTRACTOR | CONTRACTOR NAME & PHONE |
|---------------------------|-------------------------|
| PLUMBING [] YES [] NO | |
| ELECTRIC [] YES [] NO | |
| HVAC [] YES [] NO | |
| MECHANICAL [] YES [] NO | |
| FRAMING [] YES [] NO | |
| FOUNDATION [] YES [] NO | |
| FIRE PROT. [] YES [] NO | |

NOTE 1: Eddystone subcontractor licenses or proof of insurance thru general contractor is required.
Will this permit application include project costs for subcontractor? [] YES [] NO
If No, additional permits will be required for subcontractors and SECTION III must clearly define project scope for permit approval.

SECTION III : PROJECT TYPE & DESCRIPTION **** ALL WORK MUST CONFORM TO UCC ****

RESIDENTIAL PROJECT TYPE: [] EQUIVALENT REPLACEMENT [] REPAIRS
[] ALTERATION OR MODIFICATION [] ADDITIONS
[] NEW CONSTRUCTION [] DEMOLITION

FOR ALTERATIONS / MODIFICATIONS, ADDITIONS, AND NEW CONSTRUCTIONS TYPE PERMIT REQUESTS, REQUIRED ARE, **THREE (3) SETS OF APPROVED PLANS, OR LAYOUT DRAWINGS, OR LAND SURVEY OF PROPERTY.** THE PLANS SHALL CLEARLY IDENTIFY, LOCATION OF EXISTING AND PROPOSED STRUCTURS, ELEVATIONS, LOT SIZES, IMPERVIOUS SOIL, DECKS, AND PATIOS ETC... FOR **DEMOLITION** TYPE PERMIT, REQUIRE IS, AN **ATHORIZED APPROVED DEMOLITION SPECIFICATION.**

IF THESE ITEMS ARE NOT SUBMITTED, AUTOMATIC APPLICATION DENIAL WILL OCCUR

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SECTION III Continued: PROJECT TYPE & DESCRIPTION ** ALL WORK MUST CONFORM TO UCC **

PROPERTY CURRENTLY LISTED AS: 1- FAMILY [] 2- FAMILY [] GROUND []

DWELLING DESCRIPTION: DETACHED (Single) [] SEMI DETACHED (Twin) []
TOWNHOUSE (Row)[] T. HOUSE, END OF ROW []

IS PROJECT (JOB) ADDING OR REMOVING A DWELLING UNIT? YES [] NO []

FOR PERMIT APPROVAL
Residential Rental properties must have approved Residential Rental Operating License (RROL) and Tenant Notification Forms on file with the Borough.

PROPOSED PROJECT (JOB): [] ADDITION OR REPLACEMENT OF DECK, PATIO, PORCH, SUN ROOM, OR DORMER
[] REPLACEMENT, WINDOWS, DOORS, ROOF/SIDING, KITCHEN, BATH, HVAC
[] CONVERSION OF ROOM TYPE [] ADDITIONS - LEVEL / ROOM / EXTENTION
[] ABOVE OR IN GROUND POOL [] GARAGE / CARPORT / SHED / ACCESSORY
[] DRIVEWAY / RETAINING WALL [] FENCING OR SCREENING
[] OTHER _____

DESCRIPTION OF PROPOSED PROJECT: _____

WILL THE PROJECT ADD BUILDING HEIGHT? [] YES [] NO ** IF YES, NEW BUILDING HEIGHT (FT) _____

WILL THE PROJECT (JOB) ADD BUILDING SQUARE FOOTAGE? [] YES [] NO ** IF YES, COMPLETE BELOW

EXISTING BLD. AREA (Sq Ft) _____ EXISTING LOT SIZE (Sq Ft) _____ EXISTING BLD. COVERAGE (%) _____

PROPOSED NEW BUILDING AREA (Sq Ft) _____ WIDTH (Ft) _____ LENGTH (Ft) _____

EXISTING AND NEW TOTAL AREA (Sq Ft) _____ PROPOSED FINAL BLD. COVERAGE (%) _____

SECTION IV : PROJECT COST (\$) & APPLICANT SIGNATURE

Contract price or estimated cost is subject to verification by the Building Official, with the assistance of the Borough Engineer. If the contract price or estimated cost is unrealistic, then the Building Official will make the estimate of the cost which shall be final.

LABOR AND MATERIAL PRICE OF CONTRACT, OR ESTIMATED PROJECT COST (\$): _____
(Applicant will be notified by the Eddystone Borough official as to the permit fee amount due.)

I certify that the Code Official or the Code Official's authorized representative shall have the authority to enter areas covered by a permit issue for this application at any reasonable hour to enforce the provisions of the code(s) applicable to such permit. I hereby certify that the information submitted herewith is true and correct. I understand that false statements are made subject to penalties. I certify that I am the owner of record for the property listed, or that I am authorized by the owner of record to submit this application on the owner's behalf.

Signature of Applicant

Print / Type Name

Date

SUBMIT ALL PERMIT APPLICATIONS AND ATTACHMENTS TO EDDYSTONE BOROUGH HALL.

SECTION V : DECISION ** BUILDING CODE OFFICIAL USE ONLY ******

PERMIT COMPLIES WITH ZONING: [] YES [] NO RESIDENTIAL ZONING DISTRICT (circle one): R1 R2 R3 NB GB

APPOVAL: PERMIT FEE (\$) _____ PERMIT NUMBER (#) _____ TAX FOLIO#: 18- _____

SUBDIVISION _____ LOT _____ BLOCK _____ LOT SIZE _____

DENIED (Explain): _____

CODE ENFORCEMENT OFFICER SIGNATURE: _____ DATE _____